

Privacy and Policy Statement

# POLICY NOTICE

At Inspiring Fitness Enterprises Pty Ltd (Inspire) and all its subsidiaries, we are fully committed to respecting your privacy. Inspire is required to meet the requirements of the National Privacy Principles in the Privacy act 1988

## **COLLECTION & USE OF PERSONAL INFORMATION**

Inspire collects limited personal information such as title, name, contact details (address, phone and fax) and e-mail address and uses this information for the following purposes:

- □ To complete a transaction or personal training, group training or personal program service.
- □ To deal with your queries or customer service issues promptly. We may also keep information on your communications with our customer service representative.
- □ To keep you up-to-date with products, services, events or promotions we think would be of particular interest through direct marketing. We may also send you direct material to tell you about products and services of other organisations we thank may be of particular interest.
- $\hfill\square$  For planning, product development or research purposes.

## DISCLOSURE OF PERSONAL INFORMATION

We will only send personal information about you to other organisations when:

- $\hfill\square$  We have your consent to share the information; or
- □ We need to share your information in order to provide the product or service you have requested; or
- We need to send your information to companies that are contracted to Inspire to provide services. Examples of such organizations include mailing houses, IT service providers, service providers (e.g. assemblers, repairers), web developers, marketing agencies, finance companies; or
- □ We are required or authorised by law to disclose the information.

When Inspire provides personal information to its agents they are bound by confidentiality and non-disclosure agreements.

## ACCESS & CORRECTION TO PERSONAL INFORMATION

You can have access to personal information we hold about you. Should you wish to access this information, please contact our Head Office.

Inspire's goal is to ensure that your personal information is accurate, complete and up-to-date. To assist us with this, please contact our Head Office if any of the details you have provided change. No fee applies to the correction of personal information.

Head office details are as follows:

Telephone	(07) 3352 3122
Email	info@inspiretrainers.com
Fax	(07) 3311 2923
Mail	Inspiring Fitness Enterprises Pty Ltd P.O. Box 3022 Newmarket QLD 4051

### SECURITY

Inspire is committed to ensuring the security of your personal information and we will take all reasonable precautions to protect this information from loss, misuse or alteration.